



# Cotuit-Santuit Civic Association

## Executive Board Meeting Minutes

**Date:** Tuesday October 7, 2025

**Location:** Cotuit Library

### Attendance

**Present:** Carol Zais, Lisa Vasiloff, Lisa Nagel, Natalie Spence, Karen Teeley, John Havel, Patty Daley, Christy Curtis

**Absent:**, Phil Odence, Bob Dee, Carol Stento

**Guests:** Councilor Seth Burdick

### Regular Business

**Call to Order:** Chair, Carol Zais called the meeting to order at 7 PM

Carol informed the board that DJ Long had resigned. She thanked him for his time on the board.

**Secretary's Minutes:** Absent any objections, the minutes of the Executive Board meeting of Sept 2, 2025, were accepted. **Membership:** Phil emailed a report on current on status.

**Treasurer's Report:** Natalie reported on the details about the reduction in insurance premiums for 2025. Absent any objections, the Treasurer's Report was accepted.

#### **Precinct 7 Report:**

Seth handed out the ToB DPW projects weekly update dated 10/1/2025 with Cotuit projects highlighted.

Seth is still pursuing DPW to get Ropes Beach vegetation resolved. Carol clarified that DPW received permission for ongoing maintenance from the Conservation Commission and did agreed to the ongoing maintenance at the Concerns of Cotuit meeting, but this has not occurred.

Seth reviewed that DPW is ready to move forward with a raised crosswalk. Seth reported he had received about 15 emails from the note in the October Currents, calls from ~8 people and various in-person conversations. He reported approximately 70% favorable response. He recommended that we consider the raised crosswalk across from the library. Dan Santos is willing to follow what Seth recommends. Carol Z. suggested that we send out a Constant Contact and survey to ask the village their preference about speeding and a raised crosswalk to provide one more outreach to the village for Seth.

The speeding report from the ToB showed no real problem with excess speeding at 825 Main Street but the report was incomplete due to spotty WiFi, so not sure how accurate it really is.

Seth reported requests from a villager for additional "Welcome to Cotuit" signs on Putnam Ave and at Shoestring Bay area. Seth is dealing with other sign issue request from this villager directly. The discussions about too many signs occurred but no consensus was reached.

Seth reported that the Town Council voted the full funding for the Cotuit Memorial Park renovation (CPC and General capital improvement funds). There are one or two villagers who are concerned about the direction the memorials will face and concerns about keeping the playground. The CSCA published in the October Currents a community meeting on Tuesday October 21st at 7:00 for the Town to present the drawings. Mark Marinaccio is presenting. Seth has asked David Anthony to attend as well but hasn't heard back.

**President's Updates:**

John will take over the website aspect for Dave. It would be helpful to have back-up for John as he was to Dave. Phil and Carol will manage the Constant Contact communications and would like to train others who are interested.

Carol Z. passed around the Fire Department new mission and vision statement along with their core values for review.

Carol Z. thanked Dave Fravel for his donation of the speaker for use with the remote access to board meetings.

Carol Z. mentioned that the announcement board outside the Cotuit Market has July 4th information posted. She suggested we create a flyer that directs folks to our website. It was suggested to include a QR code. John said he would create something.

**Old Business**

**Website:** John reported there were no major updates regarding the website. John will get the September and October minutes posted on the website.

**Nominating Committee:** Lisa Nagel review the bio of a new board candidate David Robinson. Motion to nominate him passed unanimously.

Lisa N. Reviewed officer positions. Mention passed for Phil will remain as Secretary. Natalie will remain Treasurer. We will continue the rotation to fill in as monthly president until after our January Workshop. Lisa V will oversee the December. Lisa Nagel is on standby to possibly oversee November meeting.

**Digital Currents:** We are moving to a digital copy with some printed copies. John will reach out to Jen to get the platform discussions started.

**Goals for CSCA:** We are planning to hold a **strategic planning meeting** in January. Carol suggested Tuesday, January 6, 2026 as that would be our regular day to meet. All agreed an earlier time would be good. Final decision on date and time to be made at November meeting.

**New Business**

CFD Meeting coverage for 4<sup>th</sup> Q: Lisa Nagel will cover Fire Department, Christy will cover Water Commissioners, Carol S. will cover Prudential Committee.

Carol Z. and Lisa V. went to Freedom Hall to review the basement storage possibility for all our CIC items and more. The storage was plentiful and we are just waiting to hear back from Mark Lynch for permission.

Carol Z. suggested that we might want to create a sub-committee for reviewing the speed limits issues in the village. Patty Daly volunteered to assist with the speed limit group.

John recently emailed Carol Z. regarding the CSCA facilitating more community meetings and taking a bigger role within the district to assist in obtaining more community input for the CFD commissioners. For example there is no direction for the Cotuit School post demolition besides the return to nature? What does the community want? The funding was appropriated at the ADM based on the IKON study but without Community input. John is recommending that the

CSCA be the voice to hear what villagers want, maybe with more surveys. Also, he floated the idea of the board going door to door canvassing to get opinions and spread the word about the CSCA? It was agreed that this would be a good topic for the January meeting.

Lisa confirmed that John will do design and got pricing from Lujean to do the printing for the large sandwich board signs. She will circle back to Cape Cod Tech to let them know that we are going internal while we have a board member who is interested in doing the signs but keep the door open for future opportunities with them.

### ***Adjournment***

The meeting adjourned at 8:30

Respectfully submitted,  
Karen Teeley, in Phil's absence

### **2025 Board Meetings:**

11/4,25, 12/2/25

### **2025 Currents Deadlines:**

11/5/25, 12/3/2

### **Events**

**October 21st - Memorial Park Presentation Community meeting**

**Christmas in Cotuit: December 6, 2025**