



# Cotuit-Santuit Civic Association

## Executive Board Meeting Minutes

**Date:** Tuesday, June 4, 2024, 7:00 PM

**Location:** Cotuit Library / Virtual

### Attendance

**Present:** Carol Zais, Lisa Vasiloff, Phil Odenca, Bob Dee, Dave Fravel, John Havel, Karen Harvey Teeley, DJ Long, Natalie Spence

**Absent:** Mark Stranberg, DJ Long, Lisa Nagel, Councilor Seth Burdick

**Guest:** none

### Regular Business

**Call to Order:** Carol Zais called the meeting to order at 7:01 PM.

**Secretary's Minutes:** Absent any objections, the minutes of the Executive Board meeting of May 7, 2024, were approved.

**Treasurer's Report:** Absent any objections, the Treasurer's Report through today was accepted.

**Precinct 7 Report:** None this month. Carol will wait to ask Seth about an update on the raised sidewalk installation

#### President's Updates:

District Meeting – Big thanks to John, Dave and Lisa for covering the Budget and Candidate Night meeting. Although light in attendance there were over 170 views after the meeting.

CFD commissioner coverage – April, May and June was super busy with meetings. Carol noted a total of 11 meetings and events in May for CFD and CSCA combined. There were 9 total for April. Special thanks to all who covered the meetings this 2nd quarter. 3rd quarter will be Phil-fire, Lisa V - water and Lisa N - pru. The 4th quarter will be D.J - fire, Karen - water and Carol - pru.

Teresa Egan, former newsletter editor for many years – passed away. Carol will put a note July *Cotuit Currents*. It was agreed we will make a donation in her name for Memorial Park tree in the future.

July Board meeting – There may or may not be a meeting in July. Carol will determine based on what is happening and if decisions need to be made.

Board opening and nomination committee – We only need to fill the one open position with a term expiring in 2025. Ideally, we would like to recruit someone outside the center of the village.

Governance webpage – Carol has pushed this out for bandwidth reasons. John raised his hand

to help Carol organize.

Kipp Diggs office hours – This is a great opportunity to meet with our State Rep. Also Rep Diggs would like to hear on opinions on the request to amend the enabling legislation for HSSC that was passed at ADM 2023,

Oregon- *Dogs Allowed on Beach* sign went up very quickly after Concerns of Cotuit meeting, although we didn't really say we were in favor of it.

Ropes Beach – The Town has not progressed on vegetation removal and PJ Kelliher is not responding to emails and messages.

Post Office – Carol negotiated a special deal for our one-month parade post office box. It will need to be reviewed in April/may for parade use in 2025.

Cotuit School – Carol reported that Seth will be part of a committee to investigate options for use of school and associated costs per the passage of Article 2 at the SDM. The Village will eventually need to provide some input to the ToB on how the field will ultimately be used; as parking on field won't work if the field is to be rebuilt.

## **Old Business**

### **Concerns of Cotuit:**

Carol conveyed that all on the Executive Board really needs to attend to demonstrate our commitment. It is not just the CSCA officers it is open for everyone on the board. **Website/**

### **Digital Records:**

Carol thanked Dave and Lisa Nagel for initiating and creating the summary of the ADM. It has resulted in over 450 website visitors. Dave will be updating some pages on our website to improve sections like meeting dates, Currents and otherwise keeping it fresh. There was discussion of adding a tag line to blast emails that refers to membership...and/or information brought to you by CSCA.

### **Membership Drive:**

Phil talked through the stats that he had distributed. The board outreach has been extended beyond the May deadline so please continue reaching out to folks on your lists.

John wonders if there is a way to implement recurring memberships to ease the work. The membership committee plans to take this up in the fall, along with types of membership and what membership means. There was discussion on getting a donor management systems for the future.

Carol mentioned that the thank you emails Lisa Vasiloff is sending out to every membership and donation recently made a difference. A villager called Carol to thank her for the email as it was helpful reminder that she had paid her dues!

### **Roadside Cleanup:**

22 Volunteers covered 15 of 17 routes. We can't clean up beaches anymore because beach cleaners violated ToB conservation instructions and we cannot be a party to this behavior. Eventually we need to remove beach pictures from the Roadside Clean Up on our website and anywhere else. Bob brought up his concern on the amount of nips around the village and what could be done. All agreed it was unfortunate but little can be done.

### **Annual Appeal:**

Carol reported that the appeal letter is ready to go. It will go out the third week of the month in an envelope with the July *Cotuit Currents*. She thanked Lisa and Phil for their help with the letter.

### ***New Business***

#### **4<sup>th</sup> of July:**

Lisa reported that the committee met. Volunteer assignments are critical. Board members need to confirm their assignments. We still need some volunteers. All volunteers will need to stop by the Post Office to check-in to get their vests and instructions at 9:45. Volunteers for early morning set up is a key assignment (mostly cone placement). Lisa passed a sign up form for getting the fliers up around the village and beyond. Brenda Nailor volunteered (unsolicited) to put pins on the 2025 ribbons.

### ***Adjournment***

The meeting adjourned at 8:30 PM.

Respectfully submitted,  
L. Philip Odenice, Secretary

#### **Upcoming Dates:**

Board Meetings- 7/2/24, 8/6/24, 9/3/24,10/1/24,11/5/24,12/3/24

*Currents* Deadlines- 6/5/24,7/3/24,8/7/24, 9/4/24,10/2/24,11/5/24

Monday, June 24th, 10am-12pm Kipp Diggs office hours at Freedom Hall

Thursday, July 4th Parade

Tuesday August 20th - CSCA Annual Meeting

Christmas in Cotuit Saturday December 7, 2024