



P. O. Box 121  
Cotuit, MA 02635

**Minutes  
Executive Board Meeting, Tuesday, March 5, 2019, 7:00 PM  
Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Seth Burdick, Carol Zais

**Absent:** Natalie Spence, Chris Gargiulo, Dave Doyle, Dick Hamilton, Fred Johanson, Leslie Leveille, Lallie Lloyd, Mike Scanlon

**Guests:** Paul Rhude, Chief, Cotuit Fire Department; Richard Pisano, Cotuit Fire Commissioner; Fran Parks, Chair, Prudential Committee; Jessica Rapp Grassetti, Town Councilor; Jayne Uenoyama

- 1. Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.
- 2. Resident Query:** Jane Uenoyama asked about the current status of the pedestrian crossing and intersection improvement project at the northern intersection of Ocean View Ave. and Main St. Jim Dannhauser informed her that nearby residents' concerns had been forwarded to and discussed with Dan Santos, Town DPW chief who had made a decision to install a three way stop at the intersection to increase safety both for pedestrians and for motorists.
- 3. Guest Presentation: Cotuit Fire Space Needs Feasibility Study:** Chief Paul Rhude gave a power point presentation of the architects' submission of designs for the rehabilitation of the existing Fire Station and expansion of the facility to accommodate village offices etc. Chief Rhude noted that the study was prompted by federal, state and local regulations including occupational health and safety as well as maintenance and public access to Cotuit Fire District records. These regulations render the second story of the fire station unusable as currently configured. Chief Rhude went through architects' proposals focusing on Option A, which provided for alteration of the second floor of the existing station into storage space, reconfiguration of the rear of the existing station into office and conference space for the chief, the district treasurer and assistant treasurer, and the prudential committee, as well as a large training/meeting room for public meetings, and regular and handicapped accessible lavatories etc. An attached building to be constructed on the adjacent lot recently acquired by the district would contain bunk rooms for the staff, an open living area and toilet facilities, as well as a fitness room on the lower floor and a garage for engine maintenance and winter fireboat storage. Cost estimates for these designs had not yet been made at the time of this presentation. In the discussion following the presentation, Councilor Grassetti asked if any study had been made of the water company's head offices on Route 28 as a possible site for the Fire Station or offices. There was general agreement that any presentation to the public should include various options and their relative costs. Jane Uenoyama noted that costs will be a factor considering the Cotuit Water Department's proposals for increased rates. There will be a presentation by both the Fire and Water Commissioners at the general meeting of the Cotuit-Santuit Civic Association on April 16, 2019 at 7:30 PM at Freedom Hall. The Fire Department will present on the potential

rehabilitation/alteration project and the Water Department will present on the new rate proposal for water use in the village.

**4. Precinct 7 Report:** Jessica Rapp Grassetti reported:

- The Capital Improvement Program for the Town of Barnstable has been issued for 2019. The Memorial Park improvement project has been deferred the Town will attend to improvements to the School Street Shoestring Bay bridge and begin the design and permitting process to extend the Town Dock. This extension will provide for a permanent slip for the Public Safety Boat. The Town also intends to construct a dock on West Bay at the Bridge St. public access location.
- The Harbor Master's office will be issuing decal permits for dinghies stored on Town land. These will cost \$25.00 for those who possess a mooring permit and \$50.00 for those who don't
- There have been some complaints about insufficient parking places at Loop and Riley's Beaches for stickered vehicles. There have been suggestions that "stickered" spaces be made on Main St. Tom Burgess commented that this seemed "mean" and it meant that there would be absolutely no beach parking for non-residents who visit Cotuit in the summer.

**Business meeting:**

1. In the absence of a quorum, no votes were taken on the Secretary's or Treasurer's reports.
2. Jim Dannhauser reported that Leslie Leveille's work schedule will prevent her from attending Tuesday evening meetings. She has suggested she resign. Tom Burgess asked if another evening might suit for the monthly meeting.
3. Tom Burgess and Carol Zais will meet with Jim Dannhauser during March to finalize parade participant permitting.

The meeting adjourned at 7:45 PM

Respectfully submitted,

Thomas K. Burgess, Secretary





P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, April 2, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Natalie Spence, Chris Gargiulo, Fred Johanson, Carol Zais

**Absent:** Tom Burgess, Seth Burdick, Dave Doyle, Dick Hamilton, Leslie Leveille, Lallie Lloyd, Mike Scanlon

**Guest:** Jessica Rapp Grassetti, Town Councilor

**Business meeting:**

- 1. Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.
- 2. Secretary's and Treasurer's Reports:** In the absence of a quorum, no votes were taken on the Secretary's or Treasurer's reports. Natalie Spence reported that a \$750.00 grant had been received from the Town of Barnstable toward the costs of the 4<sup>th</sup> of July Parade. Given cash levels, some funds have been transferred from the checking account to the Business Money Market Account.

**Old Business:**

- 1. New Board Members:** Jim Dannhauser reported that because of work conflicts, Leslie Leveille has decided to will step down from the Board. Natalie mentioned that she had two possible candidates for the Board. Carol suggested contacting the Cotuit Meadows Homeowners association for possible candidates from north side of the village.
- 2. Concerns of Cotuit:** Jim Dannhauser and Jessica Grassetti shared possible dates and days of week for Concerns of Cotuit (COC). Jim will reach out to Mark Els to schedule an initial meeting and the full meeting.
- 3. Intersection improvements:** Natalie asked about the 3 way stop sign at Main and Ocean View. This has been deemed necessary by the Town after input to the DPW from abutters. All pedestrian improvement work is underway and discussion on the possibility of a stop sign for School Street and Main was also held was again discussed.
- 4. Memorial Park:** Jessica again noted that Memorial Park did not make the Capital Improvement Plan funding for this year. She did feel fund raising would be helpful to show for next year request.

5. **April Public Meeting:** The primary focus will be on the Water Commissioners' presentation of the proposed new rate schedule. The Fire Commissioners will also present the status of the plans for renovation and expansion of the Fire House and District Offices.
6. **Spring Clean-up.** Cotuit Clean-up Day is being scheduled for Saturday May 11<sup>th</sup>. Mike Scanlon will coordinate again.
7. **4th of July Parade:** Jim will email the Board the updated parade forms that Tom Burgess, Carol Zais and he have worked on in order to get comments. Jim has done permitting; one band is confirmed, and Pina sanitation is reserved. The Mariners' Band are not on board yet. Mike has told Jim that the "road crew" from years past is prepared to work. Carol Zais and Tom Burgess will be doing parade registrations and the sign-in on the 4<sup>th</sup>. Chris Gargiulo offered a truck for pickup of sawhorses, cones, etc., if needed. A discussion on the requirement to cover business names on trucks being used in the parade was tabled for May meeting when more board members are in attendance.

**New Business: There was no new business.**

Respectfully submitted,

Carl Zais, Acting Secretary  
Transcribed, Thomas K. Burgess, Secretary





# Cotuit-Santuit Civic Association

P. O. Box 121  
Cotuit, MA 02635

**Minutes  
Executive Board Meeting, Tuesday, May 7, 2019, 7:00 PM  
Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Dave Doyle, Mike Scanlon, Carol Zais

**Absent:** Chris Gargiulo, Dick Hamilton, Fred Johanson, Leslie Leveille, Lallie Lloyd,

**Precinct 7 Report:** In the absence of Jessica Rapp Grassetti, and since most relevant matters had been raised at the Concerns of Cotuit meeting earlier in the day, there was no report.

**Business meeting:**

1. **Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM and thanked all board members who were able to attend the Concerns of Cotuit Meeting at 10:30 a.m. at Freedom Hall.
2. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the meeting of December 4, 2018 were accepted as written. Notes to meetings which failed to have a quorum of members on March 5 and April 4, 2019 were also accepted.
3. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to April 30, 2019 was accepted.

**Old Business:**

1. **New Board Members:** On a motion made and seconded, Mark Lynch of 1262 Main St, Cotuit was elected to fill the vacancy created by Leslie Leveille's resignation from the Board. Tom Burgess reported that he was working on finding representation to the Board from Cotuit Meadows on the north side of Rte. 28. Mike Scanlon is also working on finding a new Board member.
2. **Spring Clean-up.** Cotuit Clean-up Day is scheduled for Saturday May 11<sup>th</sup>. Mike Scanlon passed out a draft sheet to be handed to volunteers. He expects a good turn out if weather is cooperative. No recycling will be attempted with trash pick-up. The Town is providing large bags and gloves and will have a dumpster available
3. **4th of July Parade:** Information and applications for parade floats and groups is now posted on the website. Tom and Carol will handle registration before and at the beginning of the Parade. Carol has a 'burner' cell phone for Parade use. People needing information about registration etc. may call 774-393-5093. In response to a query from Cotuit Athletic Association, the board

revisited the rules concerning advertising on vehicles carrying groups and pulling floats. The Board agreed that vehicles did not need to cover any standard advertising information that existed on vehicles, and the rules have been revised accordingly. However, no additional banners or advertising would be permitted on such vehicles.

- 4. Fire District Meetings:** Carol Zais gave a brief synopsis of Fire District Meetings: Water Commissioners were happy with the presentation of the new water rates at the Civic Association General Meeting at Freedom Hall. Don Campbell will retire in May; he has done a great job with the commissioners putting things together for the past two years. Scott Horsley is running for the vacant position. The Prudential Committee will seek additional monies for the Space Needs Development Committee as the plans submitted by the architects proved to be prohibitively expensive.
- 5. General Meetings: Budget and Candidates' Night will be May 21, 2019 presenting the Fire District proposed budget for 2019-2020 and the candidates for District offices.**

**New Business:**

- 1. Newsletter Costs:** Mike Scanlon asked if the cost of printing and mailing *Cotuit Currents* was a justifiable expense in the days of web information. The newsletter runs about \$800 per mailing. Natalie noted that some 90% of membership renewals come from the newsletter coupon. Our e-mail list is significantly lower than the number of residents of the village. There was consensus that the newsletter still performs a vital function and should be continued.

Respectfully submitted,

Thomas K. Burgess, Secretary





P. O. Box 121  
Cotuit, MA 02635

**Minutes  
Executive Board Meeting, Tuesday, June 4, 2019, 7:00 PM  
Cotuit Library**

**Present:** James Dannhauser, Natalie Spence, Seth Burdick, Chris Gargiulo, Dick Hamilton, Fred Johanson, Lallie Lloyd, Mike Scanlon, Carol Zais

**Absent:** Tom Burgess, Dave Doyle, Mark Lynch

**Guest:** Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Precinct 7 Report:**

- Carry-In/Carry-Out at the Town Dock appears to be working well so far. Big Belly Trash Receptacles have been moved to Loop and Oregon. Little River blue barrel has been removed. Ropes has a blue barrel while Big Belly is away during construction. Lallie Lloyd commented that signage at the Town Dock was good.
- Crosswalks: so far, most feedback has been positive. There is a request for the brick feature at School and Piney Road. Nothing can be done in front of the Cotuit Grocery. At the 3-way stop at Main/Ocean View: there are no plans to relocate telephone pole on Ocean View and no decision at this time on changes to granite curbing. Warning flags on signs are temporary, but all felt it was good to have up the warning flags up through the season to get more summer folks acquainted with the new stop signs at the intersection.
- A question was asked about why the High Street crosswalk isn't aligned with the Post Office: possibly due to loss of parking space?
- Sidewalk repair underway in front of Cotuit Inn will include drainage corrections to prevent sidewalk erosion. Same to occur on other end of Main street where there is similar issue.
- Vessel storage at Ropes: The Old Shore group has not met.
- No antennas will be attached to the new Cotuit cell tower until osprey nesting season is over. At 414 Main St., the old cell tower lot is still waiting for work to be completed before landscaping.
- Recreation Department tour of Cotuit Properties. 1. Cotuit Primary School property: there was discussion but no decision on removal of the existing playground nor decision on repair to the field at this site. There have been lots of calls to stop street hockey games on tennis courts. Cape Cod Collaborative is scheduled to go into the school building. Waldorf School will vacate on June 30<sup>th</sup>. 2. Loop: capital improvement funds are allotted for the bathhouse with some funds possibly used for solar assisted electrics. 3. Memorial Park: no plans are underway for the playground.

- 4. Ropes beach: there are plans for steps over barrier wall to beach as a safe way to water as part of current run-off project. There are plans for beach nourishment in future after permits are requested and granted.
- Jessica reminded members of the Board of Health Meeting on Tuesday, June 25<sup>th</sup> at 3:00 PM in the Town Hall hearing Room, taking up the proposal to extend the business district along Route 28 in Centerville and rescind the moratorium on septic systems flowing into the Three Bays area.

### **Business meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Concerns of Cotuit meeting and the Executive Board meeting of May 7, 2018 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to May 31, 2019 was accepted.

### **Old Business:**

1. **Ropes Beach/APCC work:** Jim Dannhauser reviewed communication with April Wobst concerning the ongoing construction of the water garden at this site. He will inform her that in-service for the Cotuit Mosquito Yacht Club commences on June 17. Mike Scanlon offered in-put about kayak racks and volunteered to chair a committee to create a comprehensive plan for Ropes. Lallie Lloyd offered to serve on committee. Carol Zais asked what the APCC Library project entailed. This will be a water garden above the playground with educational information. This project will be presented at Civic Association August general meeting.
2. **Spring Clean-up.** Mike Scanlon reported that the event was very successful with circa 30 people participating on the day of the event with additional volunteers on other days. It was suggested that notifications be improved with signs in the village, as well as a public service announcement in the *Cape Cod Times* and *Barnstable Patriot*. Jessica Grassetti will send Jim Dannhauser contacts for this. There was a general agreement that the Association should provide litter grabbers. Jim Dannhauser will procure a supply. No sharps were reported this year, but a downed wire was identified at Cross Street.
3. **4th of July Parade:** Information and applications for parade floats and groups are now posted on the website. Tom Burgess and Carol Zais will handle registration before and at the beginning of the Parade. Carol has a 'burner' cell phone for Parade use. People needing information about registration etc. may call 774-393-5093. Participants have until June 21<sup>st</sup> to register. Jim is keeping a spreadsheet of registrants for Carol and Tom, who will meet all registrants on day of parade to provide line up. Both bands will attend as the Mariners decided to come at the price we requested. Mike Scanlon will be coordinating the Road crew on day of event: Chief Paul Rhude has given permission for the road crew truck to park at Cotuit Fire Department 7/3-7/5/19. Lallie Lloyd will cover the walkers meeting at High Street. Jim will meet all the other volunteers at the PO to review safety needs and provide them with a handout. All volunteers should be at this meeting at 10:15. Any weather call-out will be done via signs updated and emails.
4. **Insurance:** General Liability will be renewed at a cost \$1667.00 per annum. Further information is expected concerning event coverage.
5. **Fire District Meetings:** Prudential Committee member Silvio Genao would like to coordinate efforts to better educate and communicate with the villagers on how the Cotuit Fire District

works. Carol mentioned she would like to work on this with him and will reach out to him to participate. It was noted that postcard used to be sent to remind villagers about dates of District voting and the District Annual Meeting. There was mention that the Prudential Committee may send out the Warrant next year.

**6. General Meetings: The Cotuit Center of the Arts' expansion project will be the topic June 18, 2019. The Barnstable Land trust will present on July 16 and the Association to Preserve Cape Cod will up-date water run-off projects after the Annual Meeting on August 20.**

**New Business:**

1. **Annual Appeal:** Jim has prepared this, and it has been reviewed. He will get it to the printer.
2. **Cotuit Community Wellness Program:** Chris Dawley and Don Campbell would like to present ideas for a Cotuit Community Wellness Program for aging in place resources. It was mentioned to them that they could tag on to an existing general meeting, as all months are currently booked. They have not responded to date.

**The Meeting was adjourned at 8:20 PM.**

Respectfully submitted,

Carol Zais, Acting Secretary  
Transcribed, Thomas K. Burgess, Secretary





P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Concerns of Cotuit Meeting, Tuesday May 7, 2018, 10:30 AM**  
**Freedom Hall**

**Present: Executive Board** - Jim Dannhauser, Natalie Spence, Tom Burgess, Seth Burdick, Chris Gargiulo, Mike Scanlon, Carol Zais

**Town Officials** - Jessica Rapp Grassetti, Town Councilor; Mark Ells, Town Manager; Matthew Sonnabend, Chief of Police; Lynne Poyant, Community Services; Patty Machado, Department of Recreation; Elizabeth Jenkins, Planning and Development; Dan Horn, Harbormaster; Derek Lawson, Mooring Officer; Dan Santos, Director, Department of Public Works; Rob Steen, Assistant Director DPW.

Jim Dannhauser called the meeting to order at 10:30 AM

- 1. Water quality issues in Cotuit Bay. Updates regarding current plans by BCWC and Town. Discussion re status of concept of wastewater plant at Joint Base Cape Cod and sewerizing of Cotuit.** Rob Steen reported provided an update on water quality issues since his last presentation at an Association meeting, primarily covering three items: [1] Meetings are ongoing with Joint Base Cape Cod concerning the Town being a player in maintaining and running both the well field and the sewage treatment facilities at the base. These are old and poorly maintained but offer an additional source of water and a locale that might allow traditional sewerizing on the westside of the Town of Barnstable. [2] In partnership with Vineyard Wind, the Town has an opportunity to use the excavations for the lines coming ashore in Centerville and running to Independence Park to sewer that section of Town. [3] Sediment samples have been submitted to Massachusetts DEP for testing and permits are being crafted for the dredging of the Mill Pond at Routes 149 and 28 as a beginning of the Marstons Mills River/Three Bays project.
- 2. Dredging project. Report on Phase 1 – amount removed, etc. Status of plans for subsequent phases.** Dan Santos reported that 30,000 cubic feet of sand were removed in Phase I of the dredging project. Work is scheduled to begin in mid-November 2019 on the next phase when a similar amount will be dredged and removed to the eastern end of Dead Neck, as provided for in the permits from DEP. This depends upon the availability of the County dredge. The funding for Phase II has been approved by the Town Council.

1. **Address conditions at Ropes and Riley's Beaches. Both in dire need of replenishment and clean-up. Possible to use sand from next dredging phase? Road to Riley's run-off issues. Review situation with kayaks/dinghies at Ropes. Need enforcement of dinghies, etc. that do not have proper registration under new rules.** Dan Santos reported that permits are currently being sought for sand replenishment for public beaches and landings in the Town that are in need of sand refreshment. This clean sand will most likely be trucked in, as the sand from dredging projects can only be used as provided in the permits for those projects and it is likely less expensive to truck sand in than to try to deliver it through pipes from dredges. Derek Lawson reported that 201 dinghy and kayak permits had been sold so far and that, thus far, enforcement had been a matter of getting information to owners who have stored their boats on Town land without a sticker. In the case of non-compliance, the Town can impound a vessel which incurs a concomitant fee to the owner, though the effort will be to educate owners regarding the requirements before resorting to impounding. Attention will be paid to the parking area at Riley's on the hill closest to the beach where erosion and run-off are occurring.
2. **Memorial Park – spring and fall plantings; general improvement project status. Volunteer offer to repair sign.** Mark Ells suggested that the project be revisited and broken down into succinct parts and resubmitted for next year's CIP. The Town has an obligation to ensure that the Park is both safe and functional. Volunteer efforts are appreciated but the Town is ultimately the entity responsible for the park. In the meanwhile, the plantings will continue as in prior years.
3. **Support implementation of APCC et al plans for storm water management and maintain installs once accomplished. Funding gap for Ropes project from last year.** Funding has been found for the Ropes Beach APCC project and work will begin on this in mid-May and should be finished in about a month. The Three Bays area has been identified as a key area for improvement by the EPA, and the Town will continue to work closely with APCC on its projects and will develop a maintenance program after they are installed.
3. **Status of planned expansion of Town Dock. Timing, plans, etc. Need to minimize effect on mooring field.** Dan Santos reported that the Town Dock project was at the beginning of the conceptual phase and that tentative plans might be available for public discussion by the Autumn. Adequate parking may become a factor if an expansion predicates more vehicle use, and there is a recognized absence of available land for that. If the expansion merely accommodates a public safety boat and municipal craft, there may be less of a need for additional parking.
4. **Status of use of Waldorf School. Avoid vacant property. If Collaborative ends up in occupancy, what is nature of use? Issues of bus traffic, security, etc. Repair fields at the School.** There was general agreement that the fields at the Cotuit School are in disrepair excepting the Tennis Courts which have been renewed recently. No work is planned on the fields until 2030. Mark Ells is researching with Town legal office the Town and school departments' obligations with regard to these Town assets. They must

be safe and functional. That is a Town obligation. His office understands concerns that this property should remain in a valid use. as a school property. On Monday May 13, after 5:30 PM, Recreation will inventory Town properties in Cotuit: Lowell Park, the Waldorf School, and the beaches. The public are invited to attend. The School Department controls the use of the school at this point.

- 5. Update on pedestrian improvements to Main Street area. Issue of flashing speed warning signs.** The flashing speed warning signs have been removed from the plan. Jessica Rapp Grassetti reported that there have been major complaints about the severity of the Ocean View Avenue and Main St. intersection. The walkway has a difficult 90-degree turn, and space allocated for automobiles seems narrow and will not permit a truck and car to pass each other. The granite curbing seems out of place. Dan Santos and Rob Steen will visit the site at the conclusion of the meeting. Jessica was also concerned that no raised walk was planned at Main street at School. This was suggested in the original plan. The bump on School at the Post Office is already slowing traffic, which is the desired effect.
- 6. Status of improvements to Old King's Road and Santuit River culvert.** The Town of Mashpee is undertaking the replacement of the culvert which will start in later summer after the herring run and spawn have cleared the river. Old King's Road will be on the schedule for repair after that work is completed. In the meantime, repairs are going on to other roadways in the area.
- 7. Continue with "Beach Guard" at Loop Beach 7 days a week and keep beach clean with weekly rakings, seaweed removal, etc. Seaweed particularly bad last year.** Jim Damhauser stated that there was agreement that the Loop had been well maintained last year and thanks were in order. In response to a query concerning life guard staffing, Patty Machado said that Recreation was doing more to train permanent in-house staff and to work with the YMCA on training the 105 staff that the Dept. hires each summer. Fortunately -despite the allure of other offers – 80% of Barnstable staff return.
- 8. Continue to enforce parking rules throughout Village. Need speed enforcement as well.** Chief Sonnabend will continue to see that enforcement is done.
- 9. Garbage accumulation at Town Dock and other locations.** Mark Ells reported that the Town is studying the elimination of trash receptacles at certain public facilities and requesting a "Pack In – Pack Out" rule. After discussion, there was general agreement that the Town Dock might be an area where this could start since both the previous dumpster and the current "Big Bellies" at that location have been subject to continued abuse. This will be implemented over the next few weeks.

**The Meeting adjourned at 12:10 PM.**

Respectfully submitted,

Tom Burgess, Secretary, Cotuit-Santuit Civic Association



# Cotuit-Santuit Civic Association

P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, July 2, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Lallie Lloyd, Mark Lynch, Mike Scanlon, Carol Zais

**Absent:** Seth Burdick, Dave Doyle, Chris Gargiulo, Dick Hamilton, Fred Johanson

**Guest:** Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Precinct 7 Report:**

- **Board of Health Meeting:** Jessica thanked all who attended or sent comment to the Board of Health. The restrictions on installing further septic systems in the Three Bays watershed have remained in place.
- **APCC Project at Ropes Beach.** This has been halted per order of the Town Engineer and the site closed up except for some protective fencing where the retaining wall at the corner of the parking lot was damaged. The work presented a safety hazard to users of the beach and the Cotuit Mosquito Yacht Club.
- **Boat Storage – Ropes Beach:** Despite the cost of a sticker, the number of kayaks at the beach seems to have increased. Some pressure needs to be put on the Harbormaster's Office to convene a committee to address issues here. It was suggested that we could invite a representative from the Harbormaster's Office to a Board meeting in the Fall to discuss this further.
- **Fresh Water Ponds:** the heavy rains in the late Spring have caused Cyanobacteria outbreaks at several ponds in the Town. This is toxic to humans and animals. Dog walkers should avoid pond margins.
- **Cotuit Paving Projects:** These were delayed but are now all but finished.
- **Town elections:** Jessica has submitted her paperwork to run for a final term as Town Councilor. The term will be final because of term limit rules.
- **General discussion:** Speed of traffic remains an issue. Should there be a 3 way stop at Main and School? The proposed solution from DPW had been large blinking pedestrian lights which were considered not in keeping with the nature of the Village

center. The hedge at the corner of Piney Road and Main St. remains a concern. Could a cross walk be painted at the foot of Piney Road? Is there some way to encourage landscapers to park on the property they are tending instead of the roadside?

**Business meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of June 4, 2018 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to June 30, 2019 was accepted.

**Old Business:**

1. **4th of July Parade:** All preparations have been made. Volunteers are expected to turn up at the Post Office at 10:00 AM.
2. **Fire Cracker 5K run:** Pat Lintell is holding this again and the Civic Association will benefit. Volunteers are needed on Friday July 5 to help with registration and running the children's races. Jim Dannhauser and Tom and Pieter Burgess will be there.
3. **Fire District Meetings:** Carol had nothing urgent to report.
4. **Nominations for members of the Board:** Tom Burgess reported that he had been unsuccessful in finding a candidate from the north side of the village. Two individuals are too heavily involved in volunteer work that conflicts with our schedule.
5. **General Meetings: The Barnstable Land trust will present on July 16 and the Association to Preserve Cape Cod will up-date stormwater run-off projects after the Annual Meeting on August 20.**

**New Business:** There was no new business.

**The Meeting was adjourned at 7:45 PM.**

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, August 6, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Chris Gargiulo, Mark Lynch, Mike Scanlon, Carol Zais

**Absent:** Dave Doyle, Dick Hamilton, Fred Johanson, Lallie Lloyd

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Precinct 7 Report:** In the absence of Town Councilor, Jessica Rapp Grassetti, there was no Precinct 7 report.

**Business meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of July 2, 2019 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to July 31, 2019 was accepted. Natalie noted that memberships and donations were running at about the same as previous years. Year to year figures are quite similar. Jim Dannhauser mentioned that he had posted the banking Summary of the Association for 2018 on the website.

**Old Business:**

1. **Nominations for members of the Board:** Tom Burgess thanked Mike Scanlon, Natalie Spence and Carol Zais for help in the search for new candidates for the Board. He noted that Chris Cohoat, who lives in Somerville but who visits his parents on Main Street frequently, has expressed a willingness to help the Board. He is a software engineer and has been in touch with Jim Dannhauser about taking over the administration of the Association website and improving its functionality. He could be an Associate Member of the Board. He then proposed Mike Scanlon and Carol Zais as candidates for reelection for a term ending in 2022, and Mark Lynch, recently brought onto the Board as replacement for Leslie Leveille, as a candidate for election to a term ending in 2022. In addition, he proposed Mark Stranberg, who has settled recently in the Lovell's Pond area, as a candidate for a like term. Mark has spent over thirty years selling software, asset management services and SaaS based solutions to the financial services sector. His career has been primarily focused on sales, strategic account management and sales management for major fintech companies. Mark graduated from Boston College and obtained his MBA from Suffolk University. On a motion made and seconded, proposed nomination of this slate of candidates for election at the Annual Meeting was accepted.

2. **Fourth of July Parade:** After discussion, it was agreed that the information on the website should include notice that the emergency vehicles and the Mariners' Band make loud noise with sirens and the shooting of the blanks from the cannon. Children, pets and others who may be disturbed by loud noise should be aware that the parade is noisy. Jim thanked Tom Burgess and Carol Zais for helping with registration and especially Mike Scanlon and his crew of volunteers who set up and take down on the road barriers over a three-day period. Discussion followed on how to encourage younger people to help with our events. Most of our volunteers are retirees who cannot help indefinitely. Jim Dannhauser will choose pictures from a group taken by Mary-Jo Boden for inclusion on the website.
3. **Report on Fire District Meetings:** Carol reported that Lisa Mycock-Kelly had been elected chair of the Prudential Committee but had to decline as she is opening a new business. Silvio Genao has been elected chair of the Prudential Committee. She had nothing to report on other meetings. She then noted that commencing in October, she will begin work on an updated pamphlet describing the responsibilities and operation of the Cotuit Fire District and its committees. She has found some volunteers and would appreciate any help offered from other members of the Board.
4. **Fishing Tournament:** Jim Dannhauser noted that the Tournament will be held on August 10. He hoped that members of the Board would make an appearance either at the weigh-in at the Town Dock from 3:30 onward or at the dinner at the Golf Club from 5:30 onward.
5. **Memorial Park:** In response to a query of where the Board stood concerning efforts on this project, Natalie Spence said that she would provide a break-down of the project into less costly phases. It was agreed that the Town's proposal of brick paths was a needless expense and her breakdown will eliminate that element. The Board will review her report and then try to elevate the project with the Town, which owns the property and would need to approve any changes, as well as provide the majority of the funding.
6. **General Meetings: The Association to Preserve Cape Cod will up-date stormwater run-off projects directly after the Annual Meeting at Freedom Hall at 7:30 PM on August 20.** Tom Burgess will update the membership list to allow for registration of voting members at the Annual Meeting. The Annual Meeting date is as provided for in the By-Laws of the Association.

#### **New Business:**

- 1 **Coast-Sweep:** Tom Burgess reported that the statewide coast sweep will be held Saturday, Sept 21. The ACMYC will do Ropes Beach and Hooper's Landing, there is a group already formed for Loop and the Barnstable Land Trust usually does Oregon Beach and to the west. Chris Gargiulo will check with Bill Babcock concerning the Little River area. He noted that there is a number of large pieces of lumber that have washed up along the shores of the bays. To remove these is perhaps a Town problem.
- 2 **Autumn Guest:** Jim Dannhauser will invite Town Marina Manager/Assistant Harbormaster Derek Lawson to an Autumn meeting to discuss ideas for improving kayak storage at Ropes Beach. There was general agreement that the Civic Association should keep this subject in front of Town officials.

**The Meeting was adjourned at 8:00 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635  
**Minutes**

**Annual Meeting, Tuesday, August 20, 2019, Freedom Hall, 7:30 PM**

**Board Members Attending:** Jim Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Chris Gargiulo, Mark Lynch, Mike Scanlon, Carol Zais

**Via a check-in process at the door, it was determined that a quorum of over 20 dues paying members of the Association were in attendance.**

**President Jim Dannhauser** called the meeting to order at 7:33 PM.

Jim presented the report of the Nominating Committee for the following individuals to stand for re-election – Mike Scanlon and Carol Zais - and Mark Lynch and Mark Stranberg for election, all to three-year terms that expire in 2022. Jim called for nominations from the floor. As there were none, on a motion made and seconded, the nominations were approved unanimously.

Jim acknowledged the debt owed to Dick Hamilton for many years of service to the Association as well as to Leslie Leveille whose work schedule had prevented her from continuing her service to the Board. Jim noted that following the annual meeting, April Wobst would provide an update on wastewater projects in Cotuit currently underway or planned.

Jim then accepted a motion to adjourn the Annual Business Meeting of Cotuit-Santuit Civic Association at 7:41 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, September 2, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Seth Burdick, Dave Doyle, Chris Gargiulo, Fred Johanson,

**Guest:** Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

1. Jim welcomed new member, Mark Stranberg, to the Board as well as reelected members, Mark Lynch, Mike Scanlon and Carol Zais.
2. **Nomination and Election of Officers:** On a motion made and seconded, the following officers were elected for 2019-2020: Jim Dannhauser, President; Carol Zais, Vice President; Natalie Spence, Treasurer; Tom Burgess, Secretary.

**Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:

- **Roads**
  - The **Santuit River bridge** will be under construction until early December. **Old King's Road** will see some drainage work this Fall, but resurfacing will be done in the Spring, after the culvert at the river is completed. Traffic to and from Mashpee is diverted.,
  - **Coolidge Street** will be leveled and resurfaced this Fall.
  - **Lewis Pond Road** will be milled and resurfaced this Fall
  - Jessica will push to have **Highland Avenue** get resurfaced in the near future.
  - Residents on and near **Ocean View Ave.** have submitted a petition to the Town to have speed bumps put on the road.
  - Jessica will go to the Cape Cod Commission to see if the project at **Rte. 28 and Santuit-Newtown Road** can be reactivated.
  - Lallie Lloyd wondered if the **stop signs at Ocean View and Main** might be subject to review. Jessica indicated that the granite work that had been done would be looked at again, and that perhaps the stop signs could be a part of that review.
  - She also raised the question of pedestrian and bike safety at the **90 degree turn at Pinquixet Cove Road and Main St.**
- **Commercial Moorings: Inner Harbor**

- There has been considerable complaint about the barges stored at Inner Harbor by Beacon Marine with a large crane on one and pilings on another, neither of which have been moved or used during the summer. Jessica has recommended that the aggrieved parties address the Town Waterways Committee.
- **Carry in / Carry out**
  - This program has been a great success at the Town Dock and Riley's Beach.

### **Business meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of August 6, 2019 and the Annual Meeting of August 20, 2019 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to August 31, 2019 was accepted. A donation of \$500.00 for the fishing tournament made out to the Civic Association has been sent directly to the Association. Jim Dannhauser reported that the Fishing Tournament sponsor had indicated that they had reached their financial goal for the event and that they expected to make a donation to the Association for the costs of the Parade and Christmas in Cotuit at the usual time. \$750.00 was received from Pat Lintell from the Firecracker 5k race.

### **Old Business:**

1. **Memorial Park:** The Board discussed the memorandum circulated by Jim Dannhauser earlier in the week. It was recommended that Jim write to Mark Els proposing that the Town undertake a phase 1 improvement to the park which would include improving the front flower beds, removing the sick trees, moving the monuments and the flag pole to a central position and linking the flag pole area to the steps of the Cotuit Library. Improvements to the park to the west of the flagpole would be delayed until the final nature of expansion to the Church and Bruce Hall have been finalized. The Association will make an offer of a donation toward Phase 1 improvements and seek to get CPC funds allocated for their implementation. Jim will submit a letter within a week.
2. **Report on Fire District Meetings:** Carol reported that the Prudential Committee has received a new plan for building a village office next to the Fire Station. She has recommended that the Prudential Committee have several educational meetings with villagers before putting a proposal to build forward at a special district meeting. The Water Dept.'s warrant to establish a Stabilization Fund failed to have an appended motion to authorize the Treasurer to expend money to fund the Water Department Stabilization Fund and to indicate from what source the money was to come from: (1) taxes (2) free cash (3) borrowing or (4) transfer from the existing Stabilization Fund. This will have to wait for the next district meeting. Jim will write to the appropriate village officials requesting that monies intended for the fund not be spent on other projects. The Fire Commissioners are pricing renovating the roof of the fire station.

### **New Business:**

1. **Cape Cod Elder Law** After discussion, the Board accepted a recommendation of Lallie Lloyd that this firm be invited to speak at one of the general meetings next year in lieu of having any presence at the Xmas in Cotuit.
2. **Website Revamp:** Chris Cohoat has agreed to refresh the model of our website and try to provide increased functionality and an improved news section. He will research other aspects such as offering the opportunity to pay dues on-line

3. **Donor Recognition:** With the Board's approval, Jim Dannhauser will write a thank you e-mail to all donors who gave more than \$100.00 to the Association during the past year. He will also write a note reminding the 89 2018 members who have been not been heard from so far this year to renew their membership..

**The Meeting was adjourned at 8:03 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, October 1, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Chris Gargiulo, Mark Lynch, Mark Stranberg, Carol Zais

**Absent:** Dave Doyle, Lallie Lloyd, Mike Scanlon

**Guests:** Derek Lawson, Town of Barnstable Mooring Officer; Jessica Rapp Grassetti, Town Councilor, Chris Cohoat, Association Website Advisor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Guest Presentation:** Jim welcomed Derek Lawson who had been invited to review the current situation concerning vessel storage on Town property at Ropes Beach/Hooper's Landing. Derek noted that vessel storage numbers had remained steady at this site despite the implementation of the new sticker program. In August 2019, 50 dinghies, 69 kayaks, 3 small sailing boats and 7 paddle boards occupied the beach. Sticker fees town-wide generated \$14,000 and mooring fees \$330,600 which are set aside in a fund to cover operation costs of the Harbormaster's Office and Waterways. Discussion followed concerning the crowding and unsightly nature of the storage at Ropes. There was general agreement among the board members that a rack system which offered storage for kayaks and allowed dinghies use of the beach areas would be preferable to the current situation. Other towns do this and award storage spaces via a lottery system. Derek agreed to research the cost and design of racks perhaps to be placed on Town property to the west of the parking area at Ropes and along the fence on the east side of the parking lot. He will get back to Jim Dannhauser with his findings and plan for future discussion of this proposal.

**Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:

- **Comprehensive Wastewater Management Plan**
  - Mark Milne will address the Town Council this week on proposed financing for the CWMP. The proposed association with Joint Base Cape Cod will also be presented. This latter proposal went forward without Town Council review but did not involve financial issues. The proposal was intended to join with other nearby towns in the permitting process.
  - The following week, the Town Council will devote a special meeting to the CWMP.

- **Roads**

- The **road surfacing** scheduled for the past month was done quickly and efficiently on Coolidge St., Lewis Pond Road, and Highland Avenue.
- Jessica had not heard concerning a review of the **stop signs at Ocean View and Main**. She will follow up. The Town will not put speed calming bumps on Ocean View Ave. despite a private petition submitted for this. The temporary speed sign here counted 18,202 vehicles passing between 8/12 and 9/13.
- Jessica suggested that Jim Dannhauser submit his letter concerning Memorial Park to Chris Gonnella and Dan Santos, as he had not yet had a reply from the Town Manager.

- **Cotuit Elementary School**

- The board thanked and concurred with Jessica for her letter to the School Committee reflecting her concern that the property has been poorly managed and that the village have a distinct say in its future, should the property revert to the Town from the School Committee.

#### **Business meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of September 3, 2019 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to September 30, 2019 was accepted.

#### **Old Business:**

1. **Report on Fire District Meetings:** Carol reported that the Prudential Committee has proposed to have a special district meeting to allocate funds for further designs of the most recent to renovate the fire stations and build office space on the abutting site. She commented that in light of the possibility of the school property being declared surplus, other opportunities for village offices may be available. Jim Dannhauser stated that the Association is always willing to hear from the Prudential Committee both at executive board meetings and at general meetings, but that adequate preparation is a must and no presentations should be held without adequate preparation.
2. **Website Revamp:** Jim Dannhauser introduced Chris Cohoat, who has agreed to refresh the model of our website and try to provide increased functionality and an improved news section. Members offered suggestions for improvements including videos, direct connection to the Precinct 7 blog. There was general agreement that an option to pay dues on-line would be an improvement and bolster the e-mail list. The Board thanked Chris for his work.

**The Meeting was adjourned at 8:22 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes  
Executive Board Meeting, Tuesday, November 5, 2019, 7:00 PM  
Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Len Carter, Chris Cohoat, Mark Lynch, Mark Stranberg, Carol Zais

**Absent:** Chris Gargiulo, Lallie Lloyd, Mike Scanlon

**Guests:** Fran Parks, Cotuit Fire District Prudential Committee; Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM and welcomed Len Carter and Chris Cohoat as new members of the Executive Board, filling out the terms of Fred Johanson and Dave Doyle.

**Guest Presentation:** Jim welcomed Fran Parks, who gave a brief presentation of what the Fire District is proposing in its forthcoming informational meeting at Freedom Hall on November 12, 2019 at 7:00 PM to be followed by a special district meeting on the following Tuesday, November 19 at 7:30 PM. Fran explained that the Prudential Committee explored alternate locations for the needs of the district: office space and storage space for district records as well as up-grades to the Fire House. The Fire House can be refitted to conform to current codes. For the other needs, availability and cost factors at other sites were about the same or more than what the district is proposing: a free-standing building at the 56 High Street location. Various restrictions and mandates on municipal building will put the cost of this project at 1.7 million dollars. The scheduled meeting are to inform the public of the scope of this project and to seek funds to start the design phase: to wit: To see if the District will vote to transfer and appropriate and/or borrow and appropriate the sum of \$198,085.00 for Architectural and Consulting Services for Schematic Design Thru Construction Bidding for a District Office Building at 56 High Street.

Discussion followed the presentation, in which various members and the Town Councilor expressed concerns that the cost of the project outweighed the necessities of office space and archival storage. Jessica noted that she gets pushback from residents who see their district taxes rising. The District has already been appropriated money for previous designs which proved excessively expensive. With the proposed request the cost of the entire project will near 2 million dollars. Jim Dannhauser advised Fran that there could be opposition to the proposal and the Prudential Committee may have to explore other options for the future.

**Business Meeting:**

- Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of October 1, 2019 were accepted as written.
- Treasurer's Report:** On a motion made and seconded, the Treasurer's report to October 31, 2019 was accepted.

**3. Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:

- **Speeding:**
  - Jessica continues to receive complaints about this, lately concerning Old Post Road and Old Kings Road. The situation on the latter will not be improved when the culvert across the Santuit River is completed as the project will leave the roadbed widened to 20 feet which will not deter speeding as it is the former narrow bridge. A pink granite stone found on site will be erected to note the site of the Josiah Sampson mill near the bridge.
- **Short Term Rentals:**
  - Jim Dannhauser asked Jessica about the Town's attitude toward this subject. The Osterville Civic Association is campaigning for restrictions on absentee homeowners running Airbnb type rentals in the Town. Jessica stated that the Town will put an ordinance in place eventually and has heard complaints about overcrowding and excessive noise. Comments and complaints should be directed to the Town Council.

4. **Christmas in Cotuit:** Jim Dannhauser had circulated a list of the items and tasks needed to carry off the day successfully. The Board voted unanimously to grant \$150.00 to the Cotuit Memorial Library to cover the cost of children's entertainment on that afternoon. Board members took assignments for various duties on the day. Fire Chief Paul Rhude has kindly offered to be Santa Claus. The date is **Saturday, December 7.**
5. **Report on Fire District Meetings:** Carol reported that Water Commissioners have a new member, Scott Horsley, who brings long experience with water issues to the Board of Commissioners. He has begun testing water in Little River to see what effect heavy pumping from the well fields has on water flow in the river. Jim Dannhauser noted that some attention may be required to stay on top of the promised rate reduction in the forthcoming year after the new rates had been in effect for over one year. Carol noted that the Fire Commissioners are involved with union contract negotiations.
6. **Website Revamp:** Chris Cohoat made a brief presentation of his model for the new web pages. He will need photos of Board members for the page listing them.
7. **Membership:** Jim Dannhauser noted that 18 of the 40 past year members who received e-mail reminders had paid dues. Of the 329 current members, 142 had made donations in addition to the \$25.00 dues.

**The Meeting was adjourned at 8:22 PM.**

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, December 3, 2019, 7:00 PM**  
**Cotuit Library**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Len Carter, Chris Gargiulo, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Chris Cohoat

**Guests:** Henry and Michael O'Shaughnessy, Cotuit Bass and Blues Shoot Out; Jennifer Loughran and Peter Rohner, Cotuit Federated Church; Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Guest Presentation, Fishing Tournament:** Jim welcomed Henry and Michael O'Shaughnessy, who unveiled the Cotuit Fishing Tournament banner and drew attention to the patrons listed thereon. Despite rough weather, 27 boats participated in the day with winning bass at 18 lbs. and winning blue at 13. The tournament was supported by 50 sponsors who provided both financial support and gifts in kind to the tourney, which supports Civic Association events which are beloved of children. Henry will pass on a list of the donors to Jim Dannhauser who will thank them for their support and list them on our website. Henry extended an invitation to the Board to attend the dinner following the tourney at the Cotuit Highground Golf Club. He then presented a check for \$9,500 to Treasurer which with the addition of an earlier donation of \$500 brought the total donation toward the funding of the 4<sup>th</sup> of July Parade and Christmas in Cotuit to \$10,000. Henry received a round of applause and the warm thanks and appreciation of the Board.

**Guest Presentation, Cotuit Federated Church Improvement and Expansion:** Jennifer Loughran and Peter Rohner, representing the committee planning an expansion to the Federated Church, presented a scale model of the planned expansion. This was the result of processing feed-back from a presentation made at Freedom Hall earlier in the year at which numerous concerns had been voiced. The present plan includes an expansion of the existing church and sanctuary to the east with a new entrance door on the south side facing School Street. A 50' by 50' community building with a 30' x 30' support building is planned to the north of Bruce Hall, which will be renovated and attached by a short connector to the community building. The cost of the expansion is estimated at \$3.8 million. At present, approximately \$2 million has been pledged quietly. In the ensuing discussion, the board recommended that the committee accurately inform the public of the many activities which the Church undertakes to support Cotuit and the wider community. The number and complexity of these, in addition to the growth of the Church membership, are what drive the need for such an expansion.

## **Business Meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of November 5, 2019 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to November 30, 2019 was accepted. Jim Dannhauser noted that the Association remains financially secure as the Fishing Tournament supports the major expenses of the Parade and Xmas in Cotuit. Donations and dues cover the expenses of our newsletter, mailings, insurance, printing and website.
3. **Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:
  - **Santuit River Culvert:** This is almost finished but opening of Old Kings Road awaits the installation of the guard rails. As this is a culvert and not a bridge, there will be no weight limit on the roadway here which concerns Jessica. A pink granite stone found on site will be erected to note the site of the Josiah Sampson mill near the bridge by the Historical Society of Cotuit and Santuit.
  - **Town Dock:** Jessica and Mark Ells, Town Manager, have been engaged in very preliminary discussions with the southerly abutters to the Town Dock and Oyster Place Road with a view toward improving the public facilities in this area.
  - **Short Term Rentals:** Jim Dannhauser asked Jessica about the Town's attitude toward this subject in light of the recently published survey made by the Town. Jessica noted that there were both positive and negative returns from Cotuit and that every effort should be made to ensure that resident owners continue to be allowed to rent to support their ownership of Cotuit residences. Jim will write a note to our membership who are interested in this topic inviting them to review the available information and to communicate any questions or comments on this initiative to the Planning and Development Department personnel. This can be done to Elizabeth Jenkins, the head of the Department ([Elizabeth.Jenkins@town.barnstable.ma.us](mailto:Elizabeth.Jenkins@town.barnstable.ma.us)) or to Paul Wackrow, a Senior Planner at the Department ([Paul.Wackrow@town.barnstable.ma.us](mailto:Paul.Wackrow@town.barnstable.ma.us)).

## **Old Business:**

1. **Christmas in Cotuit:** Jim Dannhauser reviewed the duties of the day. Members confirmed their assignments.
2. **4<sup>th</sup> of July Parade:** Mike Scanlon asked if signs could be made to be placed on Main Street advising a shutdown of traffic on Parade day from 10:00 AM to 12:00 noon. There are too many pedestrians on the street before the parade. Discussion followed and the subject was tabled until the March meeting.
3. **Report on Fire District Meetings:** The Prudential Committee has shelved the planned construction on High Street. There are tentative plans to revisit the district needs. Carol Zais has suggested the formation of a citizens' committee to help solve the problem of creating proper archival storage. Jim Dannhauser reported that Water Commissioners are concerned about the future of the Cotuit School as it lies just up gradient to a principal Cotuit well. Cape Cod

Collaborative may look at this property again as it did not succeed in remaining at the Wing School in Sandwich. Scott Horsley is drafting regulations that would limit new irrigation systems to ones supplied by wells and with required fertilizer mitigation.

**New Business:**

- 1. Memorial Park Playground:** In a discussion following the Federated Church presentation, it was noted that the playground stands on Town property but is used by the Church Nursery School as well as the public. It was suggested that improvements to the playground perhaps be included in the Church fundraising.

**The Meeting was adjourned at 8:40 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary